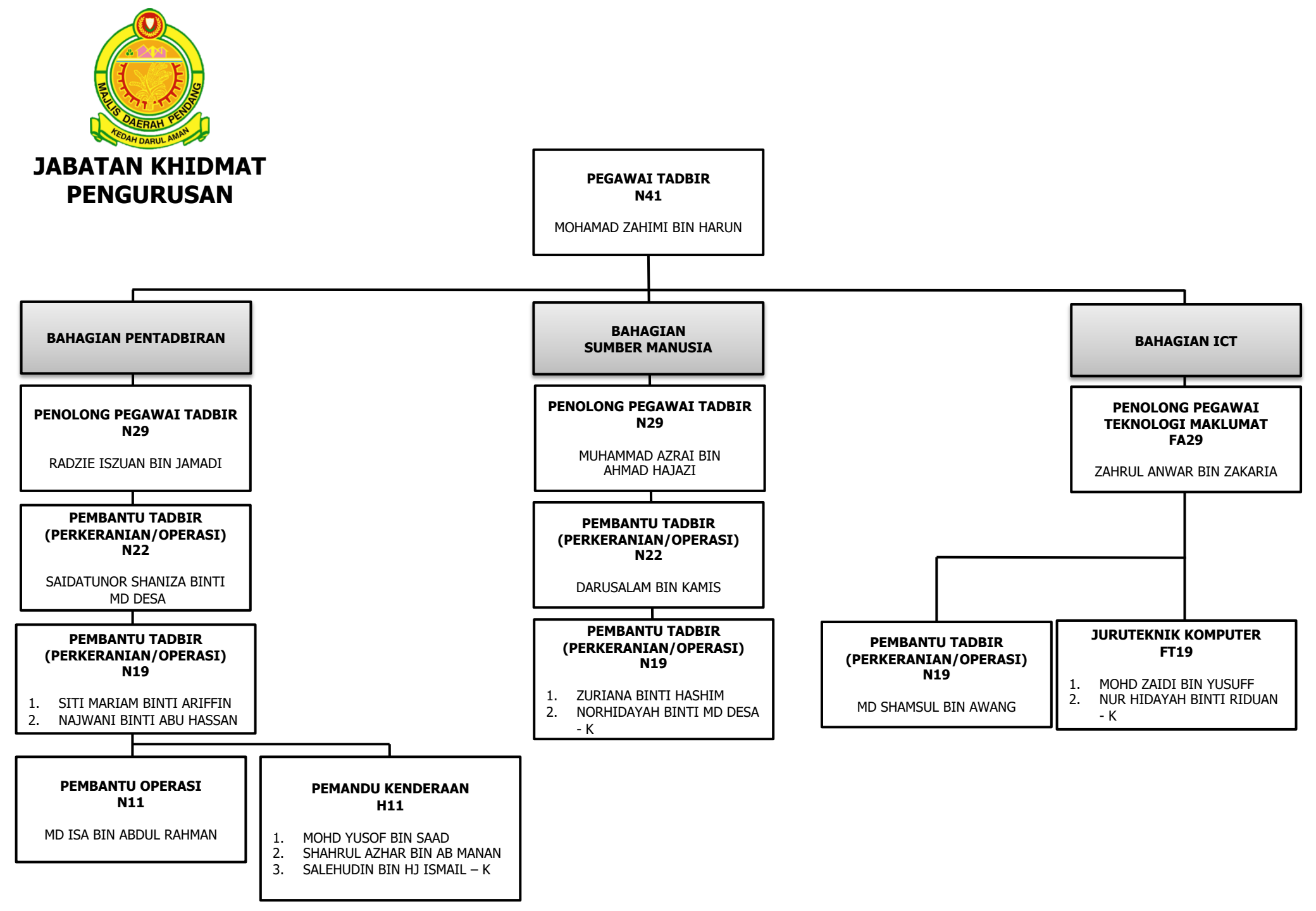JABATAN KHIDMAT PENGURUSAN